# Template Risk Assessment Form

*When conducting risk assessments, it is recommended that a standard template is used for recording the results and the outcomes. This form will vary according to the venue and event, but will typically include provision for the following pieces of information. Whichever form of template is used, the details must be retained in a form that allows them to be subject to review and audit (see Section SG03 10.6 of the Supplementary Guidance 03: Event Safety Management).*

Venue/event name: Assessor:

Date of assessment: Date of next review:

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| **Identified hazards** | **Who / what may be harmed and how** | **Risk likelihood (1-5)** | **Severity of harm**  **(1-5)** | **Risk score** | **Existing control measures** | **Additional control measures required** | **Action owner** | **Date required** | **Action complete?** |
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